

Return Form to: **PICO ART INTERNATIONAL PTE LTD**
Pico Creative Centre
20 Kallang Avenue
Singapore 339411
Tel: (65) 6290 5707 Fax: (65) 6290 5902
Attn: **Nina Xiao** (nina.xiao@sg.pico.com)

Deadline: **05 February 2010 (Friday)**

Form

2

ADDITIONAL FURNITURE RENTAL

NO P.O BOX ADDRESS PLEASE

STAND NO:

Company Name:

Address:

Postal Code:

Country:

Contact Person:

Job Title:

Tel:

Fax:

E-mail:

Signature:

Code	Item	Unit Cost (S\$)	Quantity	Amount (S\$)
MT07A	Round Discussion Table w/ Prong Leg	60.00		
MT06A	Square Discussion Table w/ Prong Leg	60.00		
MT03	Square Coffee Table	35.00		
CC05	Leather Arm Chair	50.00		
EC08	White Folding Chair	15.00		
BS06	Barstool	55.00		
PX01	Information Counter	60.00		
PX03	Lockable Cupboard	70.00		
PS08S	Sloped Shelf (per metre)	30.00		
PS08F	Flat Shelf (per metre)	30.00		
WB01	Wastepaper Basket	5.00		
EE02	Bar Refrigerator (c/w 24hrs powerpoint)	200.00		
PX09B	High Display Block (0.76mHt)	100.00		
PX09A	Low Display Block (0.5mHt)	85.00		
PX05	High Show Case (w/o halogen downlight)	300.00		
PX06	Low Glass Show Case (w/o lightings)	220.00		
AS03	Brochure Rack	45.00		
Note: Orders after deadline are subjected to stock availability. A 50% surcharge is applicable for orders made on-site			Subtotal	S\$
			7% G.S.T.	S\$
			Grand Total	S\$

* G.S.T. is applicable to Singapore registered companies only.

IMPORTANT NOTES:

- Orders received on-site will be subjected to a 50% on-site surcharge for all orders.
- Orders are only valid when accompanied by full remittance
- A cancellation fee of 50% of rental price will be levied for cancellations received upon confirmed and paid orders.
- If you have a requirement which is not listed above, please feel free to contact Pico Art International for a quotation as listed above.

PAYMENT DETAILS:

Orders are valid only when accompanied with full remittance. Payment should be made payable to:

PICO ART INTERNATIONAL PTE LTD
DBS Bank, Raffles Place Branch
22 Malacca Street, #01-00, DBS Securities Building
Singapore 048980
SGD A/C No: 048-014598-1
USD A/C No: 0048-000048-01-5-022
(Cheques or bank drafts to be drawn on a Singapore bank)

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Form

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ADDITIONAL LIGHT FITTINGS & ELECTRICAL SUPPLIES & RENTAL

NO P.O BOX ADDRESS PLEASE

STAND NO:

Company Name:

Address:

Postal Code:

Country:

Contact Person:

Job Title:

Tel:

Fax:

E-mail:

Signature:

Item	Unit Cost (S\$)	Quantity	Amount (S\$)
40W Fluorescent Tube (1.2m)	50.00		
100W Spotlight	55.00		
100W Long Arm Spotlight	65.00		
300W Floodlight	160.00		
13 Amp / 220V 1 -Phase socket (not for lighting)	65.00		
15 Amp / 220V 1 -Phase socket (not for lighting)	75.00		
Light Fitting Connection (max 100W per fitting)	40.00		
Light Fitting Connection (max 300W per fitting)	120.00		
Note: Orders after deadline are subjected to stock availability. A 50% surcharge is applicable for orders made on-site			
		Subtotal	S\$
		7% G.S.T.	S\$
		Grand Total	S\$

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IMPORTANT NOTES:

- If Exhibitors require extra lighting or sockets apart from their Shell Scheme Booth entitlement, they can order from this form. Space only exhibitors should also order their requirements on this form.
- **Orders received on-site will be subjected to a 50% on-site surcharge for all orders.**
- **Orders are only valid when accompanied by full remittance**
- **A cancellation fee of 50% of rental price will be levied for cancellations received upon confirmed and paid orders.**
- **If you have a requirement which is not listed above, please feel free to contact Pico Art International for a quotation as listed above.**
- **PLEASE COMPLETE THE SERVICE LOCATION PLAN (Form 6)** showing the exact position of electrical requirements and other installations with your order, otherwise they will be fixed at the electrical contractor's own discretion. The plan must show the open sides of the stands or give the orientation of the site.

PAYMENT DETAILS:

Orders are valid only when accompanied with full remittance. Payment should be made payable to:

PICO ART INTERNATIONAL PTE LTD

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Form

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ADDITIONAL VISUAL EQUIPMENT RENTAL

NO P.O BOX ADDRESS PLEASE

STAND NO:

Company Name:

Address:

Postal Code:

Country:

Contact Person:

Job Title:

Tel:

Fax:

E-mail:

Signature:

Item	Unit Cost (S\$)	Quantity	Amount (S\$)
19" LCD Monitor	200.00		
27" LCD Monitor	460.00		
42" Plasma Display Monitor	900.00		
50" Plasma Display Monitor	1600.00		
PDP Floor Stand	200.00		
DVD Player	150.00		
Note: Orders after deadline are subjected to stock availability. A 50% surcharge is applicable for orders made on-site			
		Subtotal	S\$
		7% G.S.T.	S\$
		Grand Total	S\$

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IMPORTANT NOTES:

- Orders received on-site will be subjected to a 50% on-site surcharge for all orders.
- Orders are only valid when accompanied by full remittance
- A cancellation fee of 50% of rental price will be levied for cancellations received upon confirmed and paid orders.
- If you have a requirement which is not listed above, please feel free to contact Pico Art International for a quotation as listed above.
- PLEASE COMPLETE THE SERVICE LOCATION PLAN (Form 6) showing the exact position of electrical requirements and other installations with your order, otherwise they will be fixed at the electrical contractor's own discretion. The plan must show the open sides of the stands or give the orientation of the site.

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SPECIAL DESIGN STANDS / UPGRADING OF SHELL SCHEME STANDS

This form needs to be returned by exhibitors only if applicable.

NO P.O BOX ADDRESS PLEASE

STAND NO:

Company Name: _____

Address: _____

Postal Code: _____

Country: _____

Contact Person: _____

Job Title: _____

Tel: _____

Fax: _____

E-mail: _____

Signature: _____

If you are building your own stand or using a contractor for stand construction and / or interior decorator (including the Official Contractor), please fill in the following details:

Name of Appointed Contractor: _____

Address: _____

Contact Person: _____

Job Title: _____

Tel: _____

Fax: _____

Mobile: _____

E-mail: _____

Notes:

- 1) Two (2) copies of TECHNICAL DRAWINGS (plan and perspective) of your stand design MUST be submitted to the Organiser for approval by DATE, or IMMEDIATELY, if you join the exhibition above the stipulated deadline. Please refer to the rules and regulations in the manual for more information.
- 2) ALL electrical connections must be done by the Official Stand Contractor
- 3) Stand height should not exceed 6m. Please note that certain areas in the hall will not allow stand height above 3m due to the fire curtain. Written approval must be obtained from the Organiser on any special design stands.
- 4) ALL contractors, other than the Official Contractors must place a refundable Performance Bond of S\$50/- per sqm (minimum of S\$500/- not exceeding S\$5,000/- per booth). Cheques should be made out in favour of 'PICO ART INTERNATIONAL PTE LTD'.
- 5) Approval must be obtained on hanging of banners / framework / helium balloon and a charge usage or airspace may be imposed. Please contact the Official Contractor for more information.

